

# Guidance for Volunteers and Authorised Fundraisers

## Volunteering for Royal Manchester Children's Hospital Charity - FAQs

### Why volunteer?

Volunteering can be a lot of fun and it's a great way to meet new people. You can learn new skills and build up valuable work experience whilst donating your time and energy to a good cause.

### What type of volunteering opportunities do you offer?

The volunteering roles are varied ranging from office administration to logistical help at events. Examples of volunteer opportunities are:

- Administration – this can involve anything from stuffing envelopes for a mail-out, researching community groups and companies for market research to assisting with telephone calls and ring rounds.
- Event support – we often need help at our events to help things run smoothly and to make them as successful as possible. The event volunteering role varies depending on the type of event, but we generally require support setting up the event and taking care of attending supporters or participants.
- Collectors – we sometimes need volunteers to collect at Manchester United and Manchester City matches or at city centre based street collections. These opportunities are great fun and allow you to meet a wide variety of people.
- Mascot duty – we need a small bank of regular volunteers to dress up as our big green bear, Stitch. We like to take Stitch to presentations and events and need people to play the role of Stitch on these occasions.
- Poster placing – we often need people to place posters that promote our events and the work of Royal Manchester Children's Hospital Charity. This would involve putting posters up around where you live to help generate awareness in local communities.

### What skills and experience do I need?

Most of our volunteer opportunities do not require you to have any experience or specialist skill. We will provide all the training and information you need.

### How much time do I have to volunteer for?

Most of our volunteering opportunities are for short-term or one-off events rather than long and on-going placements. Volunteering is flexible and you can state the type of activities you are interested in and hours that you are available on the registration form.



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### Will I have to be interviewed?

The majority of our volunteering opportunities do not require a formal interview. We will ask you to complete a volunteer registration form, so that we can offer you a suitable opportunity. For some roles we may need to meet you for an informal chat.

### Can I volunteer within the hospital?

Yes, you can volunteer in the hospital but this is not something that the Charity organises. You will need to contact the Trust's main switchboard (0161 276 1234) and ask for the Volunteering Coordinator.

### Will I get my expenses paid?

Our volunteers do not receive any payment for their work but we are able to reimburse reasonable travel expenses. Travel expenses, up to the value of £5, will be reimbursed upon production of a receipt within seven days of the volunteering.

### How old do I need to be to volunteer?

To volunteer you must be at least 16 years of age. Volunteers aged 16 or 17 will require written consent from their parent or guardian.



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